

Syracuse University collects data for a variety of reasons such as the administration of our benefit plans, affirmative action, and workforce planning. As an affirmative action/equal employment opportunity employer, the University is required to maintain accurate information about our employees and take affirmative action on behalf of protected veterans and other specified protected groups. The information you submit will be treated confidentially and used consistent with these important objectives and government reporting requirements.

Please return this form to HR Shared Services at [hrservice@syr.edu](mailto:hrservice@syr.edu).

**Job Title from Offer Letter:** \_\_\_\_\_

### Personal Information

\_\_\_\_\_  
**SUID (If known)**                      **Social Security Number\***                      **Date of Birth\***

\_\_\_\_\_  
**Last Name\***                                      **Middle Initial\***                                      **First Name\***

\_\_\_\_\_  
**Current Mailing Address\***

\_\_\_\_\_  
**City\***                                      **State\***                                      **ZIP\***                                      **County\***

\_\_\_\_\_  
**Primary Personal Phone\***                                      **Primary Personal Email\***

**Sex: \***                       Male    Female    Nonbinary    Sex not listed: \_\_\_\_\_

**Gender: \***                       Man    Woman    Gender not listed: \_\_\_\_\_

**Marital Status: \***    Unmarried    Married    Divorced    Separated    Widowed

### Education

<b>Education Level Completed</b>	<b>Major/Degree</b>	<b>Name of Institution</b>
<input type="checkbox"/> Less than High School	_____	_____
<input type="checkbox"/> High School Diploma	_____	_____
<input type="checkbox"/> Technical College	_____	_____
<input type="checkbox"/> Associate's	_____	_____
<input type="checkbox"/> Bachelor's	_____	_____
<input type="checkbox"/> Master's	_____	_____
<input type="checkbox"/> J.D.	_____	_____
<input type="checkbox"/> M.D.	_____	_____
<input type="checkbox"/> Ph.D./Doctoral Degrees	_____	_____

## Race/Ethnic Group

### What is your race? (Check all that apply)\*

- |   |  |
|---|--|
| <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Middle Eastern or North African     |
| <input type="checkbox"/> Asian                            | <input type="checkbox"/> Native Hawaiian or Pacific Islander |
| <input type="checkbox"/> Black or African American        | <input type="checkbox"/> White                               |
| <input type="checkbox"/> Hispanic or Latino               |  |

## Military Information

**What is your United States Armed Forces status?\*** *If you answer Current Dependent, Not a Veteran or Prefer not to Answer, you do not need to complete the additional questions in this section.*

- Currently Serving  Previously Served  Current Dependent  Not a Veteran  Prefer not to Answer

### Please indicate all current and previous branches of service:

- |                                       |   |  |
|---------------------------------------|---|--|
| <input type="checkbox"/> Air Force    | <input type="checkbox"/> Air Force Reserve    | <input type="checkbox"/> Air National Guard  |
| <input type="checkbox"/> Army         | <input type="checkbox"/> Army Reserve         | <input type="checkbox"/> Army National Guard |
| <input type="checkbox"/> Coast Guard  | <input type="checkbox"/> Coast Guard Reserve  |  |
| <input type="checkbox"/> Marine Corps | <input type="checkbox"/> Marine Corps Reserve |  |
| <input type="checkbox"/> Navy         | <input type="checkbox"/> Navy Reserve         |  |

**Start Date of Military Service (earliest date of military service):** \_\_\_\_\_

### Do you belong to the following classifications of protected veterans? (Check all that apply)

- Disabled Veteran  
 Recently Separated Veteran  
 Active Duty Wartime or Campaign Badge Veteran  
 Armed Forces Service Medal Veteran  
 I am a protected veteran, but I choose not to self-identify the classifications to which I belong.  
 I am NOT a Protected Veteran

**End Date of Military Service (if applicable):** \_\_\_\_\_

\_\_\_\_\_  
**Signature\***

\_\_\_\_\_  
**Date\***

## Form Definitions

**American Indian or Alaska Native:** A person with origins in any of the original peoples of North, Central, and South America, including, for example, Navajo Nation, Blackfeet Tribe of the Blackfeet Indian Reservation of Montana, Native Village of Barrow Inupiat Traditional Government, Nome Eskimo Community, Aztec, and Maya.

**Asian:** A person with origins in any of the original peoples of Central or East Asia, Southeast Asia, or South Asia, including, for example, Chinese, Asian Indian, Filipino, Vietnamese, Korean, and Japanese.

**Black or African American:** A person with origins in any of the Black racial groups of Africa, including, for example, African American, Jamaican, Haitian, Nigerian, Ethiopian, and Somali.

**Hispanic or Latino:** A person of Mexican, Puerto Rican, Salvadoran, Cuban, Dominican, Guatemalan, and other Central or South American or Spanish culture or origin.

**Middle Eastern or North African:** A person with origins in any of the original peoples of the Middle East or North Africa, including, for example, Lebanese, Iranian, Egyptian, Syrian, Iraqi, and Israeli.

**Native Hawaiian or Pacific Islander:** A person with origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands, including, for example, Native Hawaiian, Samoan, Chamorro, Tongan, Fijian, and Marshallese.

**White:** A person with origins in any of the original peoples of Europe, including, for example, English, German, Irish, Italian, Polish, and Scottish.

**Disabled Veteran:** A veteran of the U.S. military, ground, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary of Veterans Affairs; or a person who was discharged or released from active duty because of a service-connected disability.

**Recently Separated Veteran:** Any veteran during the three-year period beginning on the date of such veteran's discharge or release from active duty in the U.S. military, ground, naval, or air service.

**Active duty wartime or campaign badge veteran:** A veteran who served on active duty in the U.S. military, ground, naval or air service during a war, or in a campaign or expedition for which a campaign badge has been authorized under the laws administered by the Department of Defense.

**Armed Forces service medal veteran:** A veteran who, while serving on active duty in the U.S. military, ground, naval or air service, participated in a United States military operation for which an Armed Forces service medal was awarded pursuant to Executive Order 12985.